

Trauma Acute Care Surgery Externship 2019

Date _____

Name _____
Last First Middle Initial Maiden (if applicable)

Present address _____
Number Street Apt. # City State Zip

Telephone _____ E-mail _____

Emergency Contact _____ Relationship _____
Last First

Emergency Contact Telephone _____

Have you applied to the Inova Trauma Externship Previously? **Yes** **No** If yes, when? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	YEARS COMPLETED	MAJOR & DEGREE
College/University				
Business or Trade School				

Professional Character Reference

- One professional character reference must be submitted
- Reference must be submitted directly to the Inova Trauma Center either electronically or by mail

Resume or Curriculum Vitae

- Submit a copy of your current resume or curriculum vitae with this application
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Essay Requirements

Submit your essay with this application.

- Name and address in the upper right-hand corner of each page
- Arial or Times New Roman font, 12 point, double-spaced, 1-inch margins
- Length not to exceed two pages
- Answer the following three questions in your essay:
 - What are your professional goals?
 - How would the externship help you reach those goals?
 - Why do you think you should be part of the externship?

Undergraduate Transcript Guidelines

- Official transcripts must be submitted directly from the college or university
- Official transcripts may be submitted either electronically or by mail

If applicable, mail to: Inova Trauma Center
ATTN: Inova Trauma ACS Externship
3300 Gallows Road
2nd Fl, Orig Bldg
Falls Church, VA 22042

Summary of Required Application Materials

1. Trauma Acute Care Surgery (ACS) Externship Application (the first page of this form)
2. One professional character reference letter
3. A current resume or C.V.
4. Your essay
5. Your official transcript from each college and/or university you have attended

*** Application deadline is January 31, 2019 ***

Submit application packet via email to: colleen.brooks@inova.org

Email subject line: Trauma ACS Externship

- Only applications with all required elements arriving by the deadline will be considered
- Applicants are responsible for ensuring the complete application has been received by the deadline